

# The First Presbyterian Church of Dearborn



## Annual Meeting of the Congregation & Annual Report for 2017

February 4, 2018

### Our Mission Statement

*We glorify Christ by being and making disciples  
who share God's love, seek His truth, and serve His world.*

### Our Vision

*Come home to God's love.*



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**Annual Meeting of the Congregation**  
**February 4, 2018 - Agenda**

1. Call to Order and Opening Prayer
2. Determination of Quorum and Secretary
3. Clerk of Session Reports
  - Approval of the minutes from the February 26, 2017, Annual Congregational Meeting
  - Approval of the minutes from the August 20, 2017, Congregational Meeting
  - Roll of the Church Triumphant
  - Membership Report
4. Ministry Reports
  - Pastor
5. Endowment Report
6. Reports of Committees
  - Christian Education Ministries
  - Finance Committee
  - Outreach and Missions Committee
  - Nominating Committee
  - Personnel Committee
  - Property Committee
  - Worship and Arts Committee
7. DNA Task Force Report
8. Report of the Board of Deacons
9. Recess for Corporation Meeting
10. Corporation Meeting
11. Adjournment of Corporation Meeting
12. Resumption of Congregational Meeting
  - Treasurer's Report
  - Presentation of the 2017 Financial Guidelines
  - Session instructed to review and approve minutes of this meeting
13. Adjournment with Prayer

**The First Presbyterian Church of Dearborn**  
**CALLED ANNUAL CONGREGATIONAL MEETING – MINUTES**  
Sunday, February 26, 2017

The called annual meeting of the congregation of the First Presbyterian Church of Dearborn convened on Sunday, February 26, 2017 at 11:05 am in the sanctuary immediately following morning worship. The meeting was called to order and opened with prayer by Rev. Chris Thomas. The clerk, Charlene Reid, attested to a quorum.

**ACTION:** MOTION to approve the minutes from last year's Annual Congregational Meeting. APPROVED

Rev. Chris Thomas reviewed the Necrology Report, noting those who were called during 2016 to the blessing of the presence of the Glory of God. Rev. Chris Thomas reviewed the membership statistics, noting that we had **393** active members as of January 1, 2016, and that the active membership as of December 31, 2016 was **363**. We had a total of five (5) members added to the active roll during the year.

Rev. Chris Thomas then offered the opportunity for discussion of written reports of committees, groups, and staff as submitted.

There were no comments from the congregation.

**Nominating Committee-**

Donna Barranger, chair of the Nominating Committee, presented a report of the progress for Elder and Deacon nominees to start in June 2017: The Church will hold a short congregational meeting in the late Spring to elect a new class of Elders and Deacons. Donna Barranger then presented the nominees to serve on the committee for 2017:

Rev. Chris Thomas opened the floor for additional nominations. No further nominees were brought forward.

**ACTION:** MOTION to close nominations. APPROVED

**ACTION:** MOTION to approve the nominees as presented. APPROVED

The **2016 Nominating Committee** consists of the following:

Donna Barranger (Session representative)  
Alan Brailsford (member at large)  
Fran Buckley (member at large)  
Brian Mayer (Session representative)  
Nancy Slanec (member at large)  
Tracie Szczechura (member at large)  
Anne Witkowski (Deacon representative)

**Recess for Corporation Meeting**

**ACTION:** MOTION to recess the Congregational Meeting for the purpose of holding the Corporation Meeting. APPROVED

**Corporation Meeting-** Richard Fisher, President

In accordance with the Corporation By-Laws, the Session has elected the following Corporate Officers:

President- Richard Fisher  
Vice President- Janet Witkowski  
Secretary- Jim Barber  
Treasurer- Joel DeHamer

James Barber is appointed Resident Agent. The Church's address is designated as 600 N. Brady Road, Dearborn, MI 48124.

**ACTION:** MOTION to adjourn the Corporation Meeting. APPROVED *(continued on next page)*

*Called Annual Congregational Meeting Minutes –February 26, 2017*  
Page 2

### **Resumption of Congregational Meeting**

#### **Treasurer's Report**- Joel DeHamer

Joel gave an overview of our financial and investment status.

#### Personnel Committee - Pastor's Terms of Call

Jon Husby as the serving Elder representative from Personnel Committee came forward and presented the 2017 Terms of Call for Rev. Chris Thomas.

**ACTION:** MOTION to approve the pastor's terms of call as presented. Rev. Chris Thomas then recused himself for the vote. APPROVED

**ACTION:** MOTION to adjourn the meeting. APPROVED

The meeting was closed with prayer by Rev. Chris Thomas.

The meeting adjourned at 11:30 am.

Respectfully submitted, ***Charlene Reid***  
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Minutes Called Annual Congregational Meeting 2-

**FIRST PRESBYTERIAN CHURCH OF DEARBORN  
CONGREGATIONAL MEETING  
Sunday, August 20, 2017**

After determining that a quorum was present, the congregational meeting was called to order by Reverend Christopher Thomas at 11:00 a.m.

The purpose of the meeting was to elect Elders and Deacons for the class of 2020. Donna Barranger, the chair of the nominating committee, made some opening remarks and thanked the other members of the committee: Frances Buckley, Alan Brailsford, Tracie Szczechura, Nancy Slanec and Anne Witkowski.

**Candidates for Elder:**

Lynette Carlson (renewing)  
Bill Kennedy  
Kristie Best  
Janet Witkowski

**Candidates for Deacon:**

Sheryl Matthews (renewing)  
Laurie Gentinne (renewing)  
Anne Witkowski (renewing)  
Dorinda Hughes

**MOTION: To accept the candidates as nominated.**

**APPROVED**

The meeting of the congregation was adjourned and closed with prayer by Rev. Christopher Thomas at 11:05 a.m.

Respectfully submitted,

Charlene Reid, Clerk of Session

## **Roll of the Church Triumphant - 2017**

"I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die." John 11:25-26

We celebrate the life and ministry of those who passed on to the Church Triumphant:

<b><u>Member</u></b>	<b><u>Date of Death</u></b>
1. Riopelle, Edward	February 5, 2017
2. Daykin, Priscilla (Prill)	February 7, 2017
3. Blair, Margaret	January 25, 2017
4. Schwesinger, June	May 19, 2017
5. Clarkson, Jean	June 24, 2017
6. Johnston, Eleanor (Jean)	August 9, 2017
7. Schanz, William	October 21, 2017
8. Daykin, Theodore (Ted)	November 26, 2017

**THE FIRST PRESBYTERIAN CHURCH OF DEARBORN  
MEMBERSHIP REPORT AS OF DECEMBER 31, 2017**

THE FOLLOWING INFORMATION INDICATES THE CONDITION OF MEMBERSHIP IN OUR CHURCH  
AS OF DECEMBER 31, 2017:

**ACTIVE MEMBERSHIP AS OF JANUARY 1, 2017:** **363**

**GAINS:**

By Profession of Faith, Reaffirmation, Restoration	
A. 17 and under .....	7
B. 18 and over.....	1
 Certificate (transferred in) .....	1
 Restored to Active.....	0
 <b>TOTAL GAINS</b>	<b>9</b>

**LOSSES:**

Certificate (transferred out) .....	1
 Death .....	8
 Made Inactive .....	0
 All Other Losses (removed from the rolls).....	1
 <b>TOTAL LOSSES</b>	<b>10</b>

**TOTAL ACTIVE MEMBERSHIP AS OF DECEMBER 31, 2017:.....362**

Baptisms:

Adults – 0
Children – 1

## **Pastor's Report - 2017**

When I came to the Detroit Presbytery in 2011 I had made a decision that no matter the cost I would try to be faithful to God's call in my life. I began to coin a phrase with my work in the Presbytery but to my chagrin it has not caught on amongst my peers. The phrase is "The only failure is to not be faithful". I believe this is an important concept. Too often we have human measures of success that God cares very little about. We judge ourselves and God's Church by those measures rather than caring about what God cares about.

A little over a year ago I introduced this concept to our Session. I told our Session that I do not believe we serve a God who handicaps his Church to accomplish the mission he is calling them to. If God calls, God also equips. After this discussion at our Session retreat in October of 2016 the Session embarked on a journey to discern God's will. Over this last year the session has spent over fifteen hours of meeting time dedicated toward discernment. The Session has also accomplished a series of activities on their own time to learn what it means to listen for God's calling. I could not be more proud of the work our Session is doing and how well they have learned what it means to listen.

God's timing is not our own timing but I can say that the Session has received some significant affirmation from God that he is pleased with their openness to listen for his will. I am confident that God is leading our Elders exactly to where they need to be. Last year in this space in our annual meeting I asked you to pray for our Session as we embarked on this journey and so I am writing to thank you for your prayers and to ask you to continue to pray. The Session is at a point now where fruit is beginning to take shape. They will need you all more than ever in the year to come.

I would also like to ask you to join us in this discernment process. Please spend time daily meditating on God's word (maybe dedicate yourself to reading the whole Bible this year) and praying for God's direction for you personally. Pray that God will lead our Elders to faithfulness to his will and that our congregation will be ready and open to follow after God's heart for FPCD when the time comes that he reveals that will. I am excited about what 2018 has in store for our Church and am so thankful for each and every one of you.

Love in Christ,  
Rev. Chris Thomas

## **ENDOWMENT FUND REPORT FOR TWELVE MONTHS ENDING SEPTEMBER 30, 2017** **PURPOSE OF THE FUND**

To serve as a depository for gifts and bequests to be invested from which the income and a portion of the appreciation will be used to continue, strengthen, expand, and enrich the mission, ministry, and work of the First Presbyterian Church of Dearborn in particular and also its related presbytery, synod, boards, agencies, or other programs of the Church.

### **PRAYER**

We pray for the Endowment Fund's portfolio managers' wisdom so that their investment decisions produce favorable results thus enabling the Fund's income to further the works and mission of our Church.

### **2018 ESTIMATED CONTRIBUTION TO OPERATING FUNDS**

The year 2018 contribution to the church operating funds from locally controlled funds is estimated to be \$115,000. Income from the Murray D. Wilson Memorial Fund is estimated to be \$11,000. Thus, for the year 2018 the contribution from Endowment is estimated to be \$126,000. Of this, \$107,000 is allocated to church operating expenses and \$19,000 designated by the donors for a specific mission or church project.

### **FINANCIAL REPORT**

As of September 30, 2017, the Endowment Fund of The First Presbyterian Church of Dearborn, Michigan totaled \$2,766,570. This amount represents the market value of locally-controlled funds, \$2,198,495 for which the original contribution value was \$1,774,300. In addition to locally-controlled funds, the Presbyterian Church (U.S.A.) Foundation holds an investment account identified as the Murray D. Wilson Memorial Fund with a September 30, 2017 market value of \$568,075 representing an original investment of \$411,004. The Fund's income is provided to our Church; the principal is not available.

	Local Funds	Presbyterian Church (USA) Foundation*	Total
1. Market Value September 30, 2016	\$ 2,065,841	\$ 580,035	\$ 2,645,876
2. Changes:			
a. Gifts Received	1,000	0	1,000
b. Dividends/interest received	33,529	10,573	44,102
c. Market value increase/(decrease)	217,168)	(11,960)	205,208
d. Less: Funds trans'd to church opns	(119,043)	(10,573)	(129,616)
Total changes:	\$ 132,654	\$ (11,960)	\$ 120,694
3. Market Value - September 30, 2017	\$ 2,198,495	\$ 568,075	\$ 2,766,570
4. Total annualized return	12.1%	(0.2%)	9.4%
Asset Allocation of Present Portfolio:			
Equity funds	75%		60%
Bonds, bond funds, and notes	23%	100%	39%
Cash and money market accounts	2%		1%

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Locally-controlled funds are invested primarily through TD Ameritrade and the Presbyterian Church (U.S.A.) Foundation's Covenant Funds. The Investment Sub-Committee reviews the performance of these accounts quarterly and authorizes changes when and if advisable. (\*The principal value of the Murray D. Wilson Memorial Fund's assets are not available to our Church. The market value is included in this report for information purposes only.)

For the full year 2017 the Endowment Fund contributed \$128,817 to the church's funds including an additional \$6,400 contribution to the church's roof repair account. In two previous years, the Endowment Fund contributed \$122,208 in 2016 and \$117,626 in 2015. For locally-controlled funds, the annual contribution to church operations equals 5-1/2% of average market value at the end of the three prior years, unless such payments would cause the market value of the Fund to fall below original cost and the Sub-Committee then would authorize a lower contribution. The Murray D. Wilson Memorial Fund contribution to operations is equal to income received.

The Investment Sub-Committee thanks all those who have contributed to the Fund since its inception. Contributions to the Endowment Fund can be made in any amount by outright gift, memorial gift, bequest, charitable lead or remainder trust, appreciated securities, or the purchase of insurance naming the Endowment Fund of The First Presbyterian Church of Dearborn as beneficiary. The continued support of the membership is appreciated, as revenues from the Fund are clearly essential to the maintenance of the Church's programs.

Respectfully submitted,  
Dick Fisher, Chairperson  
Sub-Committee Members: Joel DeHamer, Dan Kutt, and Bob Putnam

January 2018

## Christian Education Annual Report - 2017

Our Christian Education program remains one of the strengths of our legacy at FPC. Sunday mornings include Adult options for both Bible Study classes and Current Topics discussions. Children and Youth classes are led by a strong group of dynamic and dedicated teachers. More information on these classes and other offerings follow.

### **Adult and Youth Sunday Morning Education** – 9:00 – 9:50 Sunday mornings

- Adult Classes facilitated by Julia Casey, Jane Dearth and Pastor Mike Hoffman
  - Letters of John (1, 2 &3) to compliment the sermon series
  - Ray Vanderlaan video/discussion series, "The Mission of Jesus"
  - Max Lucado's "Experiencing the Heart of Jesus: Knowing His Heart, Feeling His Love"
  - C.S.Lewis' "The Screwtape Letters"
  - John Ortberg's "Oh The Places You'll Go"
  - John Ortberg's "Soul Keeping"
- Confirmation Class taught by Jim Dickieson, Sue Young and Pastor Chris Thomas
- High School Class led by Kevin Watts
- Middle School Class led by Rebecca and Jim Scott

### **Children's Ministries** directed by Beckie Dicks

It was another wonderful year in the Children's Education department. Children and volunteers alike continue to experience God's love and God's truth as we teach, learn, and become community. Thanks to our team, Jim and Rebecca Scott, Bunny Barr, Stacy Thomas and Mary Jo Miller for their commitment to the kids in our programming.

On Sunday mornings, Sunday School meets at 9:00 AM for Bible stories, life lessons, crafts and more. Children's church gathers after chancel chat during the service to hear the morning's Bible lesson, share their experiences, and enjoy and games.

In our Wednesday Night Kids' Club, we've been reading The Hobbit by J.R.R. Tolkein and following up with crafts like clay, tie-dye, paints, and painted "stained glass."

This year, our summer program was quite different from the usual VBS. Due to busy family schedules and declining enrollment in Vacation Bible School, we brainstormed to find ideas that would be relevant, open to all ages, and flexible enough to work around summer activities. And the result was our Summer of Service (SOS).

On three different dates, the entire church family was invited to serve the community together. On June 25<sup>th</sup> we went into Detroit for a playground cleanup project, coordinated with the Police Athletic League. Afterwards we all returned to the church for a time of fellowship with snacks and games.



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On July 15<sup>th</sup> we went to the Cass Community Center. Some of us worked with the kids at the program, as they selected books to keep and made dreamcatcher crafts. The rest of our group helped make welcome mats as part of an ongoing fundraising and cleanup effort by the Cass Community Services. On our final day of service, we assembled backpacks and made welcome cards for refugee children in our Dearborn schools. It was a joy to see different generations in our church working together to serve and build relationships.



Please keep the children of our church in your prayers as they grow and learn.



### Wednesday Classes

- Table Talk – Wednesday afternoons at 2:00 pm and Wednesday evenings at 6:45 pm. Discussion on sermon topics facilitated by Pastor Chris Thomas (January – May and September – November)

### Young Adults

- Post College Young Adults Discussion Group – Facilitated by Pastor Chris Thomas – meets on the fourth Tuesday of the month at 7:00 pm at Bailey's Pub and Grill on Michigan Avenue in West Dearborn. Discussions focus on things that live at the intersection of life, culture and faith. This year we discussed issues like; Jesus, Republican or Democrat?, What is truth?, How to share your faith with respect, Does God protect Christians?, Church and State, Free Will, Catholic vs. Protestant view of the Saints, The Institutional Church and more. If you are a young adult who has finished college, feel free to join us in 2018 by contacting Pastor Chris and being added to his email list.

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**Youth Group (Mid High and High School)** - Pastor Chris Thomas leader, assisted by Barret Kaltz, Chris Masouredis and Randy Bruder.

- The Youth Group continued to meet on Sunday afternoon from 3-4:30pm through the end of the 2016-2017 school year and once again during the Fall of 2017 when school started back up.



- In the Spring of 2017,



the Youth Group worked on a project to clean up the Youth Lounge and make some changes they wanted to see happen. They built some modern storage for the room, discarded or organized materials left over from previous years, painted a mural for the wall and built a sound booth for the AV equipment.

- In the Summer of 2017 the youth met on several Wednesdays to hang out with Pastor Chris and play games or do an organized activity. They also participated in a week of service activities that were kicked off with a fun visit to the wave pool at Lake Erie Metropark. For the service projects, the youth went downtown to feed the homeless, they collected flowers that were past their "sell by" date from Kroger and rearranged the nicer flowers into bouquets for some of our homebound members, and they also painted bowls with the empty bowl project in Detroit.
- In the Fall of 2017 the Youth have enjoyed a creative night of making unique s'mores from non-traditional ingredients by our own fire pit, gone down to Detroit to feed the homeless, met with Second Mile Center to discuss opportunities to serve, continued work on the Youth Lounge improvements and had some fun afternoons of fellowship playing games during Youth Group.



**Lamkin PW Bible Study led by Jane Lewy-Mykytenko and Charlie Aaronson**

The Lamkin PW Bible Study continue to meet on Thursday mornings with close to 30 members. This year we followed a very emotional journey with Ann Voskamp examining *One Thousand Gifts*, embracing and even listing our everyday blessings to become aware of ordinary amazing grace.

This summer we went on three field trips. We visited The Memorial Bible Garden in West Bloomfield and visited the Beth Ahm synagogue, we visited First Step and had a very informative tour, and we visited the amazing grounds of Manresa in Bloomfield Hills. Mary Ann Bassett also organized a tour at the wonderful facility, Oakwood Commons. In the Fall, we began this year's PW/Horizon's Bible Study, *Cloud of Witnesses*, a study of the letter to the Hebrews to see how this message to the original community applies to our communities.

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**Spiritual Fitness Class led by Jane Lewy- Mykytenko**

The Spiritual Fitness class continues to meet on Tuesday mornings at 10:00 am. We exercise, discuss intriguing topics, and build a support group that strives to strengthen the mind, body & spiritual life.

**The Book of the Every Other Month Club**

The Book of the Every Other Month Club has met continuously since its founding in the late 1980's by former pastor Dr. William Steele, who reasoned that busy readers might lack sufficient time to finish a book every month, and might more easily manage a book every other month. Dr. Steele introduced us to the writings of Frederick Buechner, G.K. Chesterton, Walter Wangerin, Jr., Kathleen Norris, and many more enlightening books that have inspired and assisted us along in our spiritual journeys. Under the able leadership of former member Wanda Moon, we continue to explore a variety of works on a broad range of topics from a Christian perspective. Books for the following program year are suggested by participants and chosen by consensus, generally at each May meeting.

The group meets for a spirited discussion on the second Saturday of September, November, January, March and May from 10:00 am-11:30 am in the North Parlor. Selections for the 2017-2018 program year include:

- September 9: *The Sparrow* by Mary Doria Russell. “ a powerful novel about a Jesuit mission to make contact with extraterrestrial life that combines science fiction with deep philosophical inquiry”—Amazon
- November 18: *The Elegance of the Hedgehog* by Muriel Barbery. “...a moving, funny, atmospheric novel that exalts the quiet victories of the inconspicuous among us.” – Amazon
- January 13: *I Know Why the Caged Bird Sings* by Maya Angelou. “...a biblical study of life in the midst of death” – James Baldwin
- March 10: *The Givenness of Things: Essays* by Marilynne Robinson. “...an impassioned critique of contemporary society – our addiction to technology , our materialism – while arguing that reverence must be given to who we are and what we are: creatures of singular interest and value, despite our errors and depredations.” – Amazon
- May 12: *A Grief Observed* by C.S. Lewis. Written after his wife's death, C.S. Lewis reflects on the fundamental issues of life, death, and faith in the midst of loss. -- Amazon

All are welcome and new participants are encouraged. Additional information is available by contacting Janet Witkowski or Bill and Janet Leslie.

**Submitted by Susan Yarrington Young, Christian Education Committee Chair**

## Finance Committee Annual Report – 2017

The Finance Committee meets monthly. It receives reports from the Endowment/Investment subcommittee. In addition, the Finance Committee receives a monthly Treasurer's report in which it reviews and analyzes the monthly financial statements of the church. The committee's major purpose is to ensure the financial soundness of the church and to assure that adequate funds are available to support the Session's planned programs.

### 2017 Activity

Treasurer reported financial results to Session quarterly and upon the request of the committee.

- During the year the committee sent financial updates to the congregation.
- The Endowment/Investment subcommittee is continuing to support our financial needs with over \$100,000 applied to the operating fund in 2017.
- Discussed financial issues and made recommendations to Session related to the new roof, approve contract for Tech Mayer to address FPCD technology issues, Assenmacher firm taking over bookkeeping functions, Scholarship Fund, Endowment Fund management fund changed from Fidelity to investment firm AMDG in Plymouth MI, insurance claim for wind damage to copper sheeting from the roof, upgrade to new computer server, formal procedure for handling various cash donations, fixing damage to outside water pipes, PC and copier repairs/upgrades, new door opener, phone tree, and State of Michigan fees.
- Recommended to Session that FPCD pay 2017 Per Capita of \$10,191.
- Approved \$300,000 for roof replacement/upgrade, and FPCD congregation/committees/groups gave more than enough to cover the roof expenses.
- Significantly upgraded the budget review and analysis process, so the Finance Committee presented a completed 2018 budget to the Session for approval at the November Session meeting.

### 2018 Goals/Activities

We ask that the congregation offer their prayers to support our achievement of the following goals:

- Monitor ongoing costs and revenues. We welcome cost containment and cost reduction ideas from the congregation and will refer them to the appropriate committee and/or staff for follow-up.
- Recommended to Session that FPCD pay 2018 Per Capita of \$9,558.
- Work with Tech Mayer to provide funding for current and future technology needs.
- Continue promoting ACS Technologies online offering system
- Work with Session and committees to improve the budget process

The Finance committee wants to acknowledge the years of dedicated service of Dave Hall and Lou Orcutt who retired from the committee during 2017. We also want to welcome five new members Gene Smith, Mike Barr, Bob Putnam, Nancy Setterlun, and Cathy Stormzand.

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The Finance Committee consists of the following members:

- Joel DeHamer, Treasurer
- Chris Thomas, Pastor
- Jim Barber
- Dick Fisher
- Dan Kutt
- Gene Smith
- Mike Barr
- Bob Putnam
- Nancy Setterlun
- Cathy Stormzand

The Endowment/Investment subcommittee consists of the following members:

- Dick Fisher, Chair
- Joel DeHamer
- Dan Kutt
- Bob Putnam

**Finance- Business Administration Annual Report – 2017**

The business administration function of our church includes oversight of day-to-day operations of the office, as well as coordination of personnel schedules to support building repairs and ongoing church programming.

Church financial operations have included accounting of contributions, preparation and submission of payroll, vendor payments, entry of these data into our ACS computer system, and monthly financial reporting.

In addition to ongoing operations, projects were completed to support organ repairs, roof replacement, Converge Missionary fundraising, new entry door installation, waterline repairs and IT infrastructure upgrades.

As with any family of faith, these accomplishments were made possible by the greatly appreciated support of dedicated volunteers, a team-oriented staff, understanding vendors, and a loyal congregation.

Jim Barber, Business Administrator

## **Nominating Committee Annual Report – 2017**

The Nominating Committee met several times to determine nominees for open positions for elders and deacons. A full slate of officers was presented at the August 20, 2017, Congregational Meeting. Three new elders were installed, and one renewed. Three deacons renewed and one new deacon was installed.

### **Elders – Class of 2020**

Kristi Best

Lynette Carlson (renewed)

Bill Kennedy

Janet Witkowski

### **Deacons – Class of 2020**

Laurie Gentinne (renewed)

Dorinda Hughes

Sheryl Matthews (renewed)

Anne Witkowski (renewed)

Respectfully submitted,

Alan Brailsford (member at large)

Frances Buckley (member at large)

Brian Mayer (Session representative)

Nancy Slanec (member at large)

Tracie Szczechura (member at large)

Anne Witkowski (Deacon representative)

Donna Barranger (Session representative)

## **Outreach and Mission Annual Report – 2017**

Joel DeHamer, Bob Missler, Janet Witkowski, Alan Brailsford, Sue Ingram

The Outreach and Mission Committee (OMC) is pleased to report that the First Presbyterian Church of Dearborn (FPCD) supported the following ministries through the Session-approved budget for a combined total of \$29,800: Barnabas Project (\$500), Alternatives for Girls (\$1,000), Dearborn Pastoral Counseling Center (\$1,000), Presbyterian Village (\$1,000), Ministry of Hope Malawi orphans in the Khawamba Feeding Center (\$2,550), ECHO (\$500), Thailand Mission (\$2,000), World Mission Initiative (\$2,000), Medical Benevolence Foundation (\$2,500), Bridging Communities (\$1,000), Presbyterian Disaster Assistance (PDA) (\$3,000), Outreach Foundation (\$1,000), ChristNet (\$1,000), Presbyterian Frontier Fellowship (\$500), Member Mission Fund to support our Peru mission worker Kate Greenman (\$3,000), FPCD Youth Feed The Hungry (\$750), First Step (\$1,000), Gleaners Food Bank (\$800), Cherry Hill Presbytery Church Food Bank (\$825), Turk Mission – Madagascar (\$2,000), Second Mile (\$500), Detroit Rescue Mission Ministries (\$375), and Converge Ministries (\$1,000).

The congregation also gave generously to non-budgeted ministries: Christmas Joy (\$1,095) and the One Great Hour of Sharing (\$1,440). Finally, the congregation supported fund-raising activities for the Presbyterian Women (PW) (\$4,000), for the Touch of Hope (Deacon's Budget) (\$4,185), for the Member Mission Fund (\$8,085), ChristNet (\$6,000), Special Congregational Offerings including Wycliffe Bible Translators (\$650) and Hurricane Relief (\$2,020), Christ Provides (\$3,328), Diaper Bank Ministry (monetary donations only: \$949), and for the Mission Trip (Peru including participants donations: \$9,933). The combined support for all these budgeted, non-budgeted, and fundraising ministries total \$71,485 or 11.86% of the budgeted total church spending or above the traditional tithe (10%).

During 2017 FPCD members took advantage of several outreach and mission activities including Blight Busters, trash pickup at various sites, Cass Community Services in Detroit, and backpacks for immigrant elementary students.

We are also pleased to announce the addition of Sue Ingram to the OMC.

For 2018, the OMC has submitted a budget to support the same ministries as in 2017. For the most part, OMC left the budgeted funds at the same levels as 2017 because the committee decided that increasing the amounts is not sustainable given the financial issues facing FPCD. In addition to Converge Ministries, OMC is adding oversight of the Christnet and Peru/local mission ministries.

The OMC again plans on providing opportunities for members of FPCD to directly participate in outreach and mission activities. Please look for these activities in the "Our Vision" newsletter and church bulletin in 2018. Please prayerfully consider enhancing your support of our ongoing ministries in the name of Jesus Christ. If you would like to learn more about the OMC, or if you are interested in joining this committee, please contact Joel DeHamer at 313-565-0562 or [ndehamer@wowway.com](mailto:ndehamer@wowway.com).

### **ChristNet Annual Report - 2017**

This was a fantastic year for the ChristNet program at FPCD. Between November 5 and November 12, 2017, we hosted around 28 guests per evening. With the help of dozens of volunteers, we provided these men and women with a homemade dinner, a hearty breakfast, a bagged lunch, showers, fellowship, clothing items, and safe and warm sleeping quarters on a daily basis.

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*Outreach and Mission Annual Report*

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We had over 100 different volunteers this year, who contributed over 700 hours to the mission. We continue to be blessed with volunteers from FPCD, Cherry Hill Presbyterian Church, the Dearborn Agency, and U of M – Dearborn.

We also had dozens of contributions from members, as well as from an increasing number of nonmembers, who provided meals and food items, clothing, and other supplies. We ran a successful “bare essentials” drive to collect socks, t-shirts, and underwear in September-October, which helped to fill a great need, and a yearly challenge, of providing fresh clothes for our guests who have limited laundry facilities available to them. We would value the above contributions at more than \$6,000.

Helping to reach our goal of making this program more of a “Dearborn-wide” mission, we worked with our Deacons and the Dearborn Agency to secure (delicious) meal contributions from Miller’s Bar and Antonio’s Cucina Italiana. We also received a \$100 check from St. Paul’s Church, which helped offset some of the costs of purchasing supplies, and Park Place allowed us to utilize their delivery truck to transport bedding to the next location.

For 2018, we would like to continue our effort to bring in other community organizations and businesses, as well as good-hearted citizens from the Dearborn area to contribute their time, treasure, and talents. The U-M Dearborn students were particularly engaged this year, and we hope to work with them and others in 2018 to continue to grow participation in this rewarding and important mission.

Kevin Watts, ChristNet Coordinator, FPCD

cc: Anne Witkowski

**Converge Annual Report – 2017**

Submitted by Pastor and Missionary Mike Hoffman, CRE

2017 was definitely a “Holy Spirit-led year!” *Panera Cares* closed and Deva and Vishwa immediately opened up their Fairlane Woods apartment to house Converge. That meant regularly cleaning it every Saturday morning so it was ready for Saturday evening.



*(Continued on next page)*

We cooked for 100 individuals to feed the hungry and gave out Dottie's knit hats. We worshipped with praise music at First Pres. During one of Pastor Mike's sermons.



We hosted a great, neighborhood picnic to get to know our Fairlane Woods' neighbors and to find out their needs. We taught many Biblical classes but also some subtlety Christian ones like "Healthy Habits" and "Ethical leadership".



Deva loses 40 lbs.!

It has been a great year and we look forward to 2018. Thanks to all of you who pray and financially support (contact Jim Barber in the finance office) this mission.

### Singles Outreach and Renewal (SOAR)

In March, I attended the *Something More Singles Conference* in Findlay, Ohio. I had the chance to meet with and be inspired by almost 200 single Christians and see what other single ministries are doing in the Midwest. While I've been facilitating **SOAR** for over 5 years now, there is still a lot to learn and getting new ideas and insight will help keep our group fresh and me refreshed! The lessons learned encouraged growth of the singles group, especially in the direction of offering seminars and Bible Study events.

*(Continued on next page)*

**SOAR** sponsored a seminar in November featuring guest speakers who spoke about the unique issues that face single adults during the holiday season. There were 16 people in attendance and the feedback was all positive. More seminars are planned for 2018, starting with a discussion about dating quality people on January 19.

Our weekly blog "**Monday Message**" now reaches 132 people through email, together with 126 followers on Facebook and 1051 people in the Meetup online community, who are reached by our posts each week. They are invited to 7-10 events each month where they can socialize with other single Christians. Our Cocoa & Cookies before the Christmas Eve service welcomed ten guests who then joined us for the candlelight service. Nine guests joined me for Easter breakfast and service. There are many people who receive invitations and encouragement to grow in their Christian faith.

Our Bible Study drew many single adults seeking to grow in their faith while fellowshipping with other Christians. Our group made two deliveries of nearly 200 *Fresh Soles for Fresh Souls* gifts bags to homeless people in Detroit. Each gift bag contains fresh socks, fresh fruit, and a granola bar bundled in a bag with a prayer and a Bible verse. Volunteers were greatly enriched as they collected, bagged, and hit the streets to pray with strangers. Other volunteer and outreach events included Bell Ringing for the Salvation Army and participating in a variety of community fundraisers. Kayaking, concerts, pool parties, caroling, and other social activities foster friendships with fellow Christians.

New people show up often and make connections with other single adult Christians when we meet each Sunday after service at Einstein Bagels. People from a variety of churches and people who are still seeking join us at these casual brunches which have about 20 people in attendance. We talk about all the usual things that single adults talk about, but in an atmosphere where the teachings of Christ are a part of the discussion. Friendships are built and relationships with God are strengthened. **SOAR** provides opportunities to encourage Christian fellowship with mini-golf, dinners, concerts in the park, etc. Our presence in the community has encouraged people to talk to us and join us.

**SOAR** collaborates with Community Game Night and we now have over 50 people welcomed to our church each month. A few have followed up by attending Sunday service and participating in other church events.

Welcoming encouragement from FPC Dearborn has helped to reach many adults who might not otherwise have any connection with a church or Christian community. With continued prayers and encouragement from all the wonderful people at FPC we will continue to **SOAR!**

Lynn Campbell



Nine members of SOAR came to share Trunk-or-treat at FPC

*(Continued on next page)*

**We collaborate with singles groups from other area churches (Christmas Dinner in Plymouth)**



**Ohio conference speaker Kris Swiaticho, Director, The Singles Network Ministries**



**Fun & Games**



*(Continued on next page)*

**Square dancing**



## **Personnel Committee Annual Report – 2017**

### **Accomplishments of 2017**

The Personnel Committee saw clear results in 2017 of previous restructuring efforts. The staffing expenses were on solid financial footing and well positioned throughout the year to direct future energies toward fulfillment of God's given mission.

Throughout the year the committee had adjusted staffing as needed to remain within the budget. The most impactful change in 2017 was the resignation of a part-time maintenance staff member and the restructuring of the hours of the existing full-time maintenance staff member. This required the addition of key card doors for entry when the building was locked due to overall reduced maintenance hours.

Additionally, background checks were completed for all volunteers working with children. The performance evaluation of the senior Pastor was initiated. This included significant revision to the process previously used for evaluation and welcomed the inclusion of all Session members. The year was closed with a recommendation for a two percent salary increase for staff for 2017.

### **Objectives for 2017**

In the coming year, the committee will be overseeing the completion of the performance evaluation of the senior pastor. Evaluation of all staff will be completed upon redesign of the evaluation process. Policies in the employee handbook will be reviewed and clarified as needed.

The committee wishes to thank the congregation and Session for support during this past year. Additional thanks goes to the Finance Committee and the Property Committee for their support. Lastly, the committee: Jan Witkowski, Jon Husby, Mary Currie, Mike Maurer, Dee LaPointe and Karen Fink are thanked for their dedication and creativity over the past year.

## **Administrative Assistant Annual Report – 2017**

The Administrative Assistant function at FPCD involves serving as the primary staff person responsible for worship service administrative support and church membership administrative accountability. It is a full-time position and reports directly to the Senior Pastor and the Personnel Committee. Below are some of the areas of responsibility.

### **Calendars:**

- Maintain and update the church calendar in Google
- Contact others in March for input of next year's calendar items
- Notify affected organizations of calendar conflicts for their resolution

### **Publishing:**

- Packets for Congregational Meetings
- Service bulletins for Sundays, funerals, and weddings.
- Session Packets
- Certificates (baptism, new members, confirmants, elders, deacons)
- Brochures (weddings, funerals, and cremains)
- Lily and poinsettia lists for the bulletin
- Special invitations, thank you notes, anniversary cards, etc.

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**Funerals:**

- Coordinate the service with the Pastor, the family of the deceased, staff, and the deacons
- Coordinate white rose and print accompanying card
- Order memorial plaque and update memorial/cremains book
- Research internet (obituaries, maps and directions, etc.)
- Follow up for payment if needed

**Weddings:**

- Coordinate staff scheduling
- Follow up for payment if needed
- Update database and record books

**Communications:**

- Send Session meeting reminders
- Send weekly church bulletin to staff and band
- Provide Prayer Chain updates (secondary to Chris Mayer)

**Clerical:**

- Prepare PowerPoint announcements for services
- Answer office phone (backup to Business Administrator and office volunteers)
- Process memorial contributions and send acknowledgements
- Keep employee contact list updated
- Process Building Usage Request Forms
- Prepare Session meeting agenda
- Upload Session meeting materials to Google shared drive

**Membership:**

- Update any membership changes in the ACS database, official church record books, and membership activity yearly spreadsheet.
- Process membership transfers, new members, etc.

**Meeting Attendance:**

- Participation in staff meetings
- Participate in other meetings as needed

**Administrative Duties:**

- Help coordinate the volunteer and staff Christmas parties

I have worked for FPCD since April 18, 2005, and it was the late Rev. Doug Barranger who hired me. I have seen many changes over the last 12+ years, from changing staff to changing responsibilities, but one thing remains the same – the church is a second family to me. I've had the opportunity to form special relationships with many in the congregation. It's been a blessing to be here, and I thank you for the opportunity to serve at FPCD.

In Christ, Vicki Davidson – Administrative Assistant

## **Property Committee Annual Report – 2017**

The Property Committee coordinates the maintenance and improvement of our church building and grounds. Some of the projects coordinated or performed by the committee this past year were:

- Installation of a new church roof
- Removal and trimming of trees around building to protect roof
- Ceiling repair
- Repair of the 6" water supply pipe to building
- Maintenance and repair of the heating and cooling systems
- Installation of handicap doors in Narthex and Mitchell Hall entrances
- Lawn service
- Snow removal service
- Rewiring and repair of utility trailer
- Repair of lawn sprinklers
- ChristNet Prep.
- Noel decoration help

The Men's Fellowship Work Crew is separate from the Property Committee. It provides a considerable cost savings to the church by doing various jobs that do not require an outside contractor. A big thank you to Vic Todor, Gary Wolter, Nick Mills, and Carl Bryer.

Respectfully submitted,  
Bob Missler, Chairman

### **Men's Fellowship Annual Report 2017**

John Knox would be proud of the Men's Fellowship's observance of our Scottish Presbyterian heritage of thrift. Our Tuesday morning work crew has helped reduce the cost of building and ground maintenance significantly. Every Tuesday morning we meet to fix whatever needs fixing or sprucing up: from replacing all fluorescent and incandescent lights with LED's to minor plumbing repairs. We are also fairly good at carpentry and things electrical. When the weather permits we keep our outside looking beautiful either through our own labors or by bringing in professionals with greater expertise and bigger equipment. All FPCD men are encouraged to lend a hand. We meet every Tuesday morning from about 9AM to about noon. No experience necessary - just show up.

### **The Stephens-Currie Men's Bible Discussion**

The men of the church gather together on the first and third Wednesdays of the month from 10:00AM until 11:30AM in the North Parlor to study and discuss the Bible. A book will be voted on to study and then discussed verse by verse. The scripture will then lead them into a consideration of how that passage speaks to them and their real life situations and telling how they deal with them. It is emphasized that all men are welcome and encouraged to express their views.

Contact: November to June: William Leslie (313)336-8238; June to October: Albert Foster (313)406-6018

Respectfully submitted,  
Dan Kutt, President

## Worship & Arts Annual Report – 2017

Our Music Ministry has had a very exciting year offering anthems in Worship, leading hymns beautifully, giving sacred concerts, beginning new choirs, and worshipping with excellent instrumentalists. My first year as Organist/Director of Music began in January with welcoming support from Pastor Chris, the wonderful staff, and our extremely talented Sanctuary Choir.

This transition was made with leadership assistance from Jane Mykytenko, giving her superb talent to offer our very first Tower Sacred Music Concert in February, bringing in \$1200 as a contribution to our new roof fund. Jane also continued her directing of the children and youth choirs throughout the year, and is co-Directing our new youth musical.

Our Sanctuary Choir grew to 26 members, soprano, alto, tenor and bass volunteers, whose love for God and dedication to this church is evident in weekly two hour rehearsals Wednesday and/or Thursday evenings. Their excitement is contagious. Our Praise Band led several services, and continues to offer the best in contemporary music.



Bells of Heaven played for Easter Sunday, and is preparing an Outreach Concert to American House in December. They are a joyful group, practicing on Sundays after church with our 5 octaves of Schulmerich handbells.

New choirs are beginning with enthusiasm and lots of creative talent. Inspiration Station gives Youth Musicals, and is hard at work preparing “Angels Aware!” This fun Advent musical will be presented on Noel Night, December 10.

Renaissance Camerata is a young adult and older youth vocal choir of soprano, alto, tenor, and bass anthems singing more challenging sacred anthems from the past 600 years of music history. This group has museum quality costumes, and will give sacred concerts in our church and community. They rehearse on Fridays, 5:00 pm.

Our heritage of superb musical instruments includes the mighty Aeolean Skinner 77 rank pipe organ in our Sanctuary. This beautiful instrument exists to lead hymns and provide the best service music possible. The organ had major work on the three keyboards which was completed just before Easter, and has had other maintenance issues this year. We keep it in perfect condition, thanks to Holden Pipe Organ company. Bob Missler added a very creative and professional light to the Swell keyboard, and even included a remote switch! We also appreciate his little mailboxes outside each staff office door and the many ways he adds excellence to our efforts.

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We began our new Tower Sacred Music Concert Series offered in the serene beauty of our Sanctuary. Our Sanctuary Choir gave a most inspiring musical gift of love on October 1, "How Great Thou Art!" Favorite Anthems and Aolos. Tremendously talented and speaking of our heritage, this all volunteer choir brought in another gift of money given to our church in support of its many ministries, \$491.00.

Organ and Piano  
Meditations were given by me on Wednesdays during Lent and Advent.

These included programs and little decorations with different themes each week. I also played for three lovely, very moving funerals in memory of our members this year. On a happier note, we now have a very dedicated and talented organ student, Carole Higgins, who is working to prepare preludes and hymns.



We appreciate Vicki's very professional work in the office, preparing the music in our bulletins each week, keeping us organized with announcements, working in staff meetings. Diane Missler has helped with DNA announcements of our many music notices. Jim has been there for all of us, giving so much time in every area of our office work, willing to assist whenever we need help...which is often! Wendy keeps our areas clean and sparkling so we can rehearse. So many times, Chris Mayer has given a hug, emotional support, and love. Beckie is taking on a musical job in addition to her teaching. She is beginning a Cherub Choir, for our Church School kids. Our newest staff member, Nancy, has organized supplies so well that it is a pleasure to work in the office. Mike is just awesome with his inspirational pastoral ministry. Worship and Arts Committee, chaired by Mark Death, has been my liaison. Andrew Mayer has been by my side, especially guiding me with organ and Committee insights. This collaborative work is critical to our success as a congregation, and we depend on each other.

Thank you for giving me this most wonderful opportunity to work among you. In a very short amount of time, you have given me sincere friendship and lots of smiles. The Personnel Committee has extended support and care through Janet Witkowski and Mary Currie, assisting me with meetings and decisions. Pastor Chris has worked with me, actively giving much needed guidance in hymn and anthem selection, preparing and sharing his exciting and powerful sermon titles and scriptures for a year in advance. I try to coordinate the worship music – preludes, hymns, anthems, postludes – with his sermon, giving us unity. My prayer is that we will continue to give God the credit and the glory He deserves as we worship Him with the very best music we can give.



"God bless us, each and every one!"  
Brenda Ferguson, Organist / Director of Music

**DNA Task Force - Annual Report 2017**  
**Creating a Dynamic New Atmosphere at First Pres Dearborn**

The DNA team continued our work in 2017 in pursuit of our mission: *To create a contagious culture where His dynamic spirit grows from within to embrace the community one soul at a time.*

Earlier in 2017, the DNA committee started to consider its future. After considerable discernment, the committee met in September and decided that DNA has decided it is time to dissolve the committee. This was presented to Session and at the end of 2017 DNA will be concluded.

DNA thoughts:

- DNA great success over the ten-year run.
- Role and presence has continued to diminish over the last few years resulting in two primary events (Trunk or Treat and Giggles and Goodies).
- Committee members have served for numerous years with some serving all ten years.
- With an increased interest in community outreach via service projects and helping people, the committee sees this as the direction FPCD is heading.

The DNA Committee was formed in 2007 with a focus on creating a new atmosphere within First Pres Dearborn. The goal was to create events within the church, fostering outreach to the community and to support planning and communications for various events and groups.

Some highlights during the ten years of DNA include:

- Ten years of Trunk or Treat, including October of 2017. This event has grown over the years with over 1,000 attendees in 2017.
- Nine years of Giggles and Grub/Giggles and Goodies seeing average crowds of more than 200 people per year.
- Numerous years of outreach to local elementary schools with the Giggles and Grub/Giggles and Goodies performer reaching well over 5,000 area students.
- Funding the upstart staffing and programming costs for Converge for numerous years.
- Event creation and support, including funding, communications and set up/tear down (Lego Block Party, Scrapbooking, Fun Talent Night, Saturday Night Alive, Petacular, Grief to New Hope, etc.).
- Oversaw and funded the development of the First Pres website and content management.
- Created a new logo and generated congregational enthusiasm via wearables (t-shirts, sweatshirts, etc.).

We would like to thank the support of everyone at the church in supporting and helping to fulfill our goal of bringing people to God, One Soul at a Time. We have been honored and privileged to have represented FPCD and are truly grateful for the opportunity given to DNA and it's members.

Submitted with contagious Spirit,

Kim Doverspike  
Chair, DNA Team

## **Board of Deacons Annual Report – 2017**

The Deacons are dedicated Christians who serve our congregation in the name of the Lord. They meet monthly and pray for guidance in serving Christ by helping people in need.

The following are ways we reach out to the congregation.

### **Ministries – Contact Deacon**

- Cards (Homebound) – Connie Tate
- Cards (Special) – Dee LaPointe
- Communion Service (In Home) – Olimpia Todor
- EMS (Emergency Meal Support) – Dee Kawucha
- Meal Support – Olimpia Todor
- Phone Calls – Carole Higgins
- Special Needs – Bud Cashwell
- Transportation – Bud Cashwell
- Visitation – Dorinda Hughes

### **Support Activities – Contact Deacon**

- Communion Preparation – Dean Masouredis
- Funeral Reception – Sheryl Matthews
- Moderator – Jo Ann Cashwell
- Name Tags – Bud Cashwell
- Nomination Committee Rep – Anne Witkowski
- Personnel Committee Rep – Dee LaPointe
- Secretary – Bud Cashwell
- White Rose – Sheryl Matthews

The Deacon Board is supported by our Parish Nurse, Chris Mayer, with monthly concerns and status reports of those in need in our church family.

Jan Cobb's Card Making Ministry provides the greeting cards for our two card ministries.

Respectfully Submitted,  
Jo Ann Cashwell – Moderator

## **Parish Nurse/Health Ministry Annual Report – 2017**

The Health Ministry, led by the Parish Nurse, continues to be a practical way to serve our members by providing emotional and spiritual support, as well as education to members and their families during times of difficulty or crisis. It is a collaboration of efforts by staff, Deacons, Elders and other lay leaders, as we come alongside and minister in Jesus' name.

My primary responsibility is to be aware of those who have health issues/needs (physical, emotional, spiritual or social) and to see what the church can do to help support them. I am often a "first responder" when there is an issue going on. I call and/or visit, gather information and then report back to one of our Pastors to determine what is needed.

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Another responsibility is to keep our members informed and up-to-date on health-related information that is of value to them or their families. This occurs through our newsletter, classes, or individual/family visits.

Finally, I coordinate and arrange for opportunities to help our members stay healthier via flu/pneumonia vaccine clinics, blood drives, grief support courses, Bible studies, etc.

Over the past year, I have made over 500 contacts either via phone or in person. I would love to expand this ministry to include others who have an interest in the health and well-being of our congregation. If you have any needs, suggestions as to topics you would like to be educated about, or thoughts about how we can serve our members better, please contact me and let's plan a time to meet. My cell phone number is (313) 575-5853.

May God richly bless you and your families in 2018!  
Chris Mayer, BSN, Parish Nurse

#### **Touch of Hope Annual Report - 2017**

The Touch of Hope Ministry is a subcommittee of The Deacons and provides support to screened and selected families. Touch of Hope enables church members to become involved in a ministry that touches the lives of local families in need of assistance. The ministry has grown to the point that tasks are shared among volunteers. A goal for 2017 is to continue encouraging volunteers to use their time and talents in a variety of ways to make the ministry stronger, while receiving personal satisfaction doing God's work. Many of our present families are having medical and financial difficulties. We ask you to pray for our families as they face life's challenges. Please pray also for God's hand in our future planning, and whether He leads you to further involvement in the Touch of Hope Ministry.

The ministry presently has 13 families. We have continued stronger relationships with families and continue to monitor need appropriateness. The ministry's family support includes Easter donations of food and paper products, back-to-school support, and the Christmas support. The Christmas ministry includes angel adoption by congregation members to provide personal gifts and distribution of donated and purchased food. The monthly grocery shopping by church members for some of our families has been a blessing to various families involved; more volunteers are needed to donate to this aspect of the ministry. Emergency needs for many families have been met. The estimated value for 90 Christmas angels donated was \$2,400. The ministry's increased success is due to participation by the congregation and the work of dedicated family sponsors and other church members who consistently support the ministry with time, talents, and funds. The ministry is in need of monthly grocery shoppers and people willing to help with the various Touch of Hope offerings.

Thank you to all who have contributed to a successful year.  
Margie Johnston-Maurer, Touch of Hope Coordinator

**THE FIRST PRESBYTERIAN CHURCH OF DEARBORN**  
**YEAR 2017 FINANCIAL SUMMARY**  
**OPERATING INCOME & EXPENSE**  
**PERIOD ENDING DECEMBER 31, 2017**

	<b>YTD</b>	<b>Annual</b>			<b>YTD</b>
<b>INCOME</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>	<b>Budget</b>
<b>Offerings &amp; Pledges</b>	<b>428,729.00</b>	<b>420,405.00</b>	<b>8,324.00</b>	<b>1.98</b>	<b>420,405.00</b>
From Endowment	104,182.00	(a)	104,000.00	182.00	0.18
All Other	49,476.00	30,000.00	19,476.00	64.92	30,000.00
Transfer from Equity Reserves	5,127.00	34,289.00	(29,162.00)	(85.05)	34,289.00
<b>Total Income:</b>	<b>587,514.00</b>	<b>588,694.00</b>	<b>(1,180.00)</b>	<b>(0.20)</b>	<b>588,694.00</b>
<b>EXPENSE/DISBURSEMENTS:</b>					
Finance Committee	81,966.00	73,330.00	8,636.00	11.78	73,330.00
Property Committee	118,081.00	123,280.00	(5,199.00)	(4.22)	123,280.00
Christian Education	3,644.00	10,995.00	(7,351.00)	(66.86)	10,995.00
Evangelism Committee	0.00	800.00	(800.00)	(100.00)	800.00
Technology in Ministry	681.00	3,520.00	(2,839.00)	(80.65)	3,520.00
Outreach Committee	29,843.00	30,800.00	(957.00)	(3.11)	30,800.00
Worship & Arts Committee	3,701.00	6,500.00	(2,799.00)	(43.06)	6,500.00
Deacon/Stewardship Committee	1,170.00	2,700.00	(1,530.00)	(56.67)	2,700.00
Personnel Committee	329,663.00	350,828.00	(21,165.00)	(6.03)	350,828.00
<b>Total Expense/Disbursements:</b>	<b>568,749.00</b>	<b>602,753.00</b>	<b>(34,004.00)</b>	<b>(5.64)</b>	<b>602,753.00</b>
(a) Excludes Tierney/Gaiefsky income contributed to Outreach & Mission per bequest. (\$4,616) Putzic/Thomson/Cording income contributed to Men's Fellowship Memorial Garden per bequest (\$7,476). Hardy income contributed to Christian Education Fund per bequest (\$1,876). Parish Associate Fund (\$4,268).					
<b>CASH</b>	<b>656,171.01</b>				
<b>Less Restricted Cash:</b>					
DNA Money Market	(17,020.79)				
Pass Thru Liabilities	(226,445.15)				
Held for the Benefit of Others Liabilities	(28,405.90)				
General Reserves - Maintenance/Operating	(110,945.34)				
Communion/Pastor Discretionary Fund	(3,491.93)				
<b>OPERATING CASH AVAILABLE</b>	<b>269,861.90</b>				

**THE FIRST PRESBYTERIAN CHURCH OF DEARBORN**  
**2017 CALENDAR YEAR FINANCIAL REPORT**  
**2018 APPROVED BUDGET**

<b>INCOME:</b>	<b>2017 ACTUAL</b>	<b>2017 BUDGET</b>	<b>2018 BUDGET</b>
Offerings & Pledges	\$428,729	\$420,405 (b)	\$424,586 (b)
From Endowment	\$104,182 (a)	\$104,000 (a)	\$106,000 (a)
All Other Income	\$49,476	\$30,000	\$30,000
<b>Sub-Total:</b>	<b>\$582,387</b>	<b>\$554,405</b>	<b>\$560,586</b>
Transfers from Equity Reserves-Designated	\$5,127	\$34,289	\$5,150 (c)
<b>TOTAL INCOME:</b>	<b><u>\$587,514</u></b>	<b><u>\$588,694</u></b>	<b><u>\$565,736</u></b>
 <b>EXPENSE:</b>			
	<b>TOTAL EXPENSE:</b>	<b><u>\$568,749</u></b>	<b><u>\$602,753</u></b>
	<b>\$Surplus/(Deficit):</b>	18,765.00	(14,059.00)
	<b>%Surplus/(Deficit):</b>	3.2%	-2.4%
			-2.6%

**Notes:**

- (a) Does not include Endowment contribution to designated funds of approx. \$20,000.  
 (b) Based on actual and anticipated pledges.

**(c) Transfers from Equity Reserves - Designated**

\$3,000 Pres. Disaster Asst. from Gaiefsky Outreach. (will deplete funds)  
 \$750 CE Adult Education from Hardy Outreach Fund  
 \$1,400 CE Sunday AM Sunday School from Hardy Outreach Fund  
**Total: \$5,150**

### **Terms of Call for Reverend Christopher Thomas**

Cash Salary	\$49,564.64
Housing Allowance	\$20,000.00
Total Salary	\$69,564.64

In addition to the above, the church pays 37% of total salary to the Board of Pensions (pension, medical, death & disability benefits), 7.65% Social Security Allowance, \$1 632.36 dental premium, \$2,500 medical deductible reimbursement, and reimburses certain budgeted business expenses (auto mileage, continuing education, books, dues) as incurred.

